

# Senior Pupil Acceptable Use Agreement



## Online behaviour

I will only use ICT systems in school, including the internet, email, digital video, mobile technologies, etc, for school purposes. I will keep to the school rules when using my own devices.

I will not download or install software on school ICT equipment without permission.

I will only log on to the school network/ learning platform with my own user name and password.

I will follow the schools ICT security system and not reveal my passwords to anyone.

I will only use my school email address when using school devices.

I will make sure that all ICT communications with pupils, teachers or others is responsible and sensible. I will never post aggressive or offensive material on the system or the web at any time.

I will respect the privacy and ownership of others' work on-line at all times.

I will not deliberately browse, download, upload or forward material that could be considered offensive or illegal. If I accidentally come across any such material I will report it immediately to my teacher

I will not attempt to bypass the internet filtering system.

I will ensure that my online activity, both in school and outside school, will not cause my school, the staff, pupils or others distress or bring the school into disrepute.

I understand that these rules are designed to keep me safe and that if they are not followed, school sanctions will be applied and my parent or guardian may be contacted.

## Online safety at all times

I will be very careful about giving out personal information such as name, phone number or address online. I will not post my information in a social network profile so that anyone can see it.

I will not arrange to meet someone I only know online unless my parent / guardian / teacher has clearly approved of this.

I understand that online contacts may lie about their identity. I know that information on the web can be unreliable. I will be very cautious about who and what I believe.

Images of pupils and/or staff will only be taken, stored and used for school purposes in line with school policy. I will not distribute images outside the school network without permission.

I will support the school approach to online safety and not deliberately upload or send any text, images, video, or sounds that could upset or offend any member of the school community

I understand that all my use of GDST systems is monitored and logged and can be made available to my teachers.

If anything makes me uncomfortable or worried, I know that I can share this with a teacher or parent without being blamed.

# Want to find out more?

The following websites have more information about staying safe online.

Think U Know

[www.thinkuknow.co.uk](http://www.thinkuknow.co.uk)

Childnet International - Know it all

[www.childnet.com/KIA/](http://www.childnet.com/KIA/)

Girls' Day School Trust

100 Rochester Row

London SW1P 1JP

T 020 7393 6666

[info@wes.gdst.net](mailto:info@wes.gdst.net)

[www.facebook.com/TheGDST](https://www.facebook.com/TheGDST)

[www.twitter.com/GDST](https://www.twitter.com/GDST)

[www.gdst.net](http://www.gdst.net)

GDST

GIRLS' DAY SCHOOL TRUST

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